



RESIDENT CAMP STAFF REQUEST FOR REFERENCE

_____ (*applicant's name*) has given your name as a reference in applying for a position at Catholic Youth Camp (CYC). It is important that staff members understand the needs, abilities, and interests of campers (grades 2-12), have an appreciation of outdoor living, work well with other adults, and possess stamina and sound judgment. The task of selecting the right staff for such an important position as summer camp leadership is difficult and we would appreciate your analysis of the above named applicant as carefully as possible. As further action depends on your response, your prompt attention is appreciated. Your time and assistance in this matter is greatly appreciated.

Name of Person Completing this Recommendation: _____

Position of Person Completing this Recommendation: _____

Phone: (____) _____ **How Long Have You Known the Applicant?** _____

Relationship with the Applicant: _____

OBJECTIVE RATING

Under each general heading please check the phrase which most accurately describes the applicant's habitual behavior.

1. How well is she/he able to direct and influence children along definite lines of action?
 - Poor leader; incapable of directing others
 - Usually follows the lead of others
 - Normally successful in directing and controlling others
 - Very successful in leading others
 - Exceptional leader; inspires others along desirable lines of action
2. How well does she/he work with peers/associates for the good of the group?
 - Cooperates grudgingly; makes trouble, obstructionist
 - Gives limited cooperation; neglects common good for own interests
 - Cooperates with others toward accomplishment of common cause
 - Cooperates willingly and actively regardless of self-benefit; makes things go smoothly
 - Exceptionally successful in working with others in inspiring confidence
3. How does she/he react to suggestions or criticisms by others?
 - Takes criticism as a personal insult
 - Resents suggestions
 - Listens to suggestions, but may act without considering them
 - Follows suggestions willingly
 - Asks for criticisms and suggestions
4. How responsible is she/he? Is she/he able to get things done on her/his own?
 - Irresponsible even under supervision
 - With constant supervision will do satisfactory work
 - Usually needs detailed instructions with regular checks of work
 - Carries out routine activity on own responsibility
 - Exceptionally able to accomplish work without close supervision
5. How well does she/he put her/his principles and convictions into actions?
 - Fails to carry out her/his convictions under adverse circumstances
 - Acts according to her/his convictions under normal circumstances
 - Carries out her/his principles and convictions constantly and boldly, even in the face of obstacles

